



## WP4 Quality Control

# Project Quality Control Report (M3)

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## 1. BACKGROUND

### 1.1 Introduction

This report is the first of twelve (trimonthly) reports that will be produced during the project's lifetime. It comprises the period since the beginning of the project in January 2021 up until March, 30<sup>th</sup> 2021. This internal evaluation is part of the Quality Assurance Plan, and it is made with the information and comments provided by the partners of the project. The information has been collected through different surveys.

The report is structured in three sections. The first one provides a general overview of the progress of the project. It also gives information on what partners think is working well and what need to be improved.

The second section analyses the progress of each Work Package (WP). First with a short description of what has been accomplished. It also reevaluates the progress of the WP through the analysis of the achievement of the tasks and deliverables expected and at what time both have been achieved. This allows to be aware of any delays and take the necessary measures to mitigate its effects.

The final section is the conclusion of the report and some recommendations. Being this an intermediate report, the conclusions are intended to help to keep the project on track and improve any aspect that can help to make this project successful.

It should be noticed the project barely has started so this first report will contain mainly the evaluation of the Kick Off Meeting placed in 26<sup>th</sup>, February, 2021.

## 2. GENERAL EVALUATION OF THE PROGRESS OF THE PROJECT

On February 26<sup>th</sup> 2021 it was sent to all partners a questionnaire to evaluate KOM. It was sent a reminder one week later for those who had not answered yet. Eventually, the evaluation was answered by all partners, collecting 22 answers.

On Future quality reports an Interim questionnaire for the evaluation of the implementation of the different work packages, according the Quality Assurance Plan will be sent to all partners.

To start the evaluation, all partners were asked about their general perception of the overall progress of the project. 71% of them answered excellent and 29% rated as very good.

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Partners were asked for the overall project management including questions regarding information provided, feedback from management structure and the information provided to complete work packages. The rating from all these questions from partners was between excellent and very good. Which demonstrate a great satisfaction to project's coordinator. In addition, partners are very satisfied about face-to-face meetings and regarding channels of communication including e-mails and website. Most partners considered it excellent and 28% of them rated as very good.

On the other side, there is a wide concern about the uncertainty due COVID-19, especially among the way of performing future activities and the lack of face-to-face activities such as reflective groups and consortium meetings. This could lead to a problem reaching target groups and it should be considered in future consortium meetings.

Regarding internal concerns it should be highlighted the involvement of target groups to answer questionnaires, as it was hard to reach the expected number of answers.

### **3. EVALUATION OF THE PROGRESS BY WORK PACKAGE**

#### **3.1 WP1: PREPARATION**

Not Started yet

#### **3.2 WP2: Development I: modular curriculum development and teaching capacitation**

Not started yet

#### **3.3 WP3 M Development II: Implementation of the modules and water living labs in PC's HEI Campus**

Not started yet

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### 3.4 WP 4: Quality Plan

From this work package there have been finished 2 deliverables:

- (1) The First Interim Evaluation Report (month 3) is nearly to completion according to the scheduled plan and is expected to be finished at the end of April, 2021
- (2) The first draft of Quality Assurance Plan. It is expected to be finished at the end of April, 2021. After completed, it will be delivered to all partners for comments and then to be finalized.

### 3.5 WP 4: DISSEMINATION & EXPLOITATION

Not started yet

#### 3.5.1 Website Project & Social media pages

During July 2020 it was sent to all partners a questionnaire to evaluate the website of the project: <https://www.euchoice.eu/>. The quality team received 9 answers, one from each partner about their opinion on this deliverable.

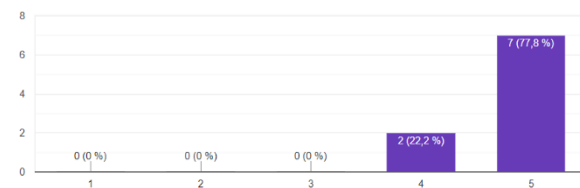
Around 80% of the partners believe that the scope of the project website is clearly presented, meets its intended objectives as defined by the project and the interface is aesthetical pleasant. In addition, 90% of them finds it easy to navigate and all logos and disclaimers are included.

Regarding the structure of the website, 55% is completely agree about the organisation of the website and 44% is agree.

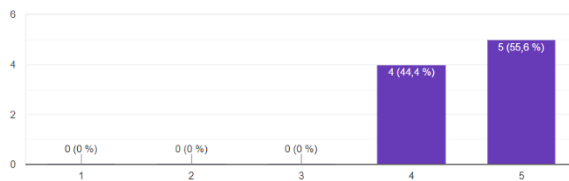
In terms of information and material uploaded and shared it is found different opinions. 11% of partners did not find enough information, 33% fair, and 55% is agree with the material updated

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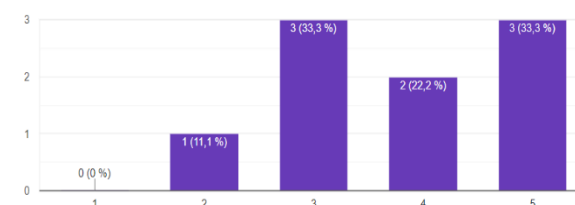
1. The purpose / scope of the project website is clearly presented.  
9 respuestas



3. The project website is well-organised.  
9 respuestas



9. The project website was updated regularly by all partners.  
9 respuestas



the  
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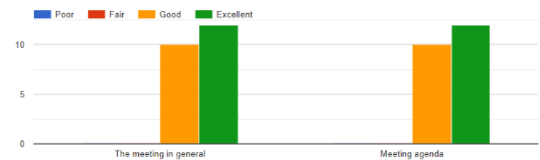
all partners. This may be caused due the early stage of the project so there is not that much information to be shared, it should be revised on the next Quality report.

### 3.6 WP6: Project management

This WP was the first to start, Partnership Agreement, Project Workplan and Kick Off meeting has been completed according to the schedule. In addition, partners evaluated well the organisation of the meeting by the project leader: 72% rates as excellent and the remaining 18% as good.

#### Project Management meetings

The Kick Off Meeting was placed on line (Due to COVID – 19), on February, 26<sup>th</sup> – 2021. From the main indicators asked for, the most relevant had a very good score. 52% valuated the meeting in general as excellent and 48% as good. Regarding meeting agenda partners gave same results.



When partners were asked to improve specific issues, the main answers were focused on participation and communication among partners, clarifications with responsibilities for each partner (to do list), more and some minor issues regarding time control, internet connection form some partners and ambient noise.

COVID – 19 has interrupted face to face meetings and some partners feels not all questions were answered, in this regard this could be avoided by the coordinator arranging smaller meetings with country partners to the level of preparedness by each partner or ask to the leading partners to send a list with the main issues to be discussed during the meeting.

On the other side, partners agreed about the good organization of the meeting, the good communication among the participative partners which ended-up with a good discussion about the objectives of the project and the way to develop of innovative multilevel formation programs for the new water leading professionals in South East Asia.

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## 4. GENERAL CONCLUSIONS

In terms of conclusions, the general perception after analysing the responses given by the partners is that the project is proceeding in a satisfactory way. However main Work Packages have not started yet and this report have compiled partners perception from the KOM.

The main problem identified in these few months of the project is the uncertainty due COVID-19 and how it may affect to the project implementation in terms of partner's coordination and reaching the target students and teachers. On the other side, partners are motivated and they perceived good feeling to work together despite the pandemic situation.

Finally, it is important to highlight the importance of the evaluation part of the project implementation and management. In addition, the quality team reminds all partners about the obligatoriness of answering all questionnaires; proactivity and contributions to improve project development is highly desired. In this sense, we encourage all partners in charge of the respective tasks to take steps to improve the deliverables and keep fulfilling their commitment.

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